



Attach more pages if needed, and number and initial each one.

5. NOTICE TO PERSON FILING A COMPLAINT

- To be considered for action against a peace officer or firefighter, a complaint must be in writing and signed by the person making it (Texas Government Code Section 614.022). An unsigned complaint will still be looked into, but it cannot be the basis for disciplinary action.
- **A copy of your signed complaint will be given to the employee** named in it, as required by Section 614.023(a). No disciplinary action may be taken until the employee receives it (Section 614.023(b)).
- **Texas Penal Code Section 37.02, Perjury.** A person commits an offense if, with intent to deceive and with knowledge of the statement's meaning, the person makes a false statement under oath or swears to the truth of a false statement previously made and the statement is required or authorized by law to be made under oath, or makes a false unsworn declaration under Chapter 132, Civil Practice and Remedies Code. Perjury is a Class A misdemeanor, punishable by a fine of up to \$4,000, jail for up to one year, or both (Texas Penal Code Section 12.21).

6. SIGNATURE*Sign using Option A or Option B***Option A: Unsworn declaration** (no notary needed, Texas Civil Practice and Remedies Code Section 132.001)

My name is _____, my date of birth is _____
 and my address is _____

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____.

Signature of Declarant _____

Option B: Sworn affidavit before a notary

STATE OF TEXAS

COUNTY OF DALLAS

BEFORE ME, the undersigned authority, on this day personally appeared the person whose signature appears below, who, being by me first duly sworn, upon oath stated that the statements in this complaint, including the printed, typewritten, and handwritten portions, are true and correct.

Signature of Affiant _____

SUBSCRIBED AND SWORN TO BEFORE ME on _____

Notary Public, State of Texas _____

My commission expires _____

Notary seal

OFFICE USE ONLY

Complaint No. _____ Date Received _____ Received By _____
 Assigned To _____ Copy to Employee (614.023) _____ Complainant Notified _____
 Disposition: ☐ Sustained ☐ Not sustained ☐ Exonerated ☐ Unfounded ☐ Policy or training issue